



BONITA UNIFIED SCHOOL DISTRICT

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Superintendent
Kurt Madden

Assistant Superintendents
Nanette Hall – Educational Services
William F. Roberts – Human Resources
Ann Sparks – Business Services

Board of Education
Chuck Coyne
Glenn Creiman
Jim Elliot
Diane Koach
Patti Latourelle

Summary Bond Oversight Committee October 12, 2015

1.0 Attendance:

1.1 Present: Roger Hanawalt, Tim Hepburn, Isabelle Huber, Michelle Kechichian, Alta Skinner, Doug Tubbs, Bob Ketterling, Robin Carder, Michelle Riddell, Emmett Badar, Abigail Palsma

1.2 Absent Rob Anderson

1.3 Guests: Mark Rosson, Capital Program Management
Jeff Nigro, CPA Nigro & Nigro PC

1.4 Others Present: Ann Sparks, Assistant Superintendent Business Services
Donna Martin, Administrative Assistant Business Services

2.0 Handouts:

Agenda 10/12/15
Summary 7/13/15
Measure C and Measure AB Budget Report October, 2015
Measure C and AB Audit Report ending June 30, 2015

3.0 Items Discussed:

3.1 Welcome: Mrs. Skinner called the meeting to order at 6:00 p.m. and introductions were made by members and guests.

3.2 Approval of Summary: Summary of 7/13/15 was approved.

3.3 Election of Officers: Mrs. Skinner thanked the Committee members whose terms have ended and welcomed the new members. Mrs. Skinner nominated Roger Hanawalt for Chairman and Doug Tubbs as Co-Chairman. Emmett Badar seconded the nomination and the motion was passed unanimously.

3.4 2014-2015 Audit Report:

Mr. Jeff Nigro, CPA Nigro & Nigro PC, presented the 2014-2015 Measures C and AB General Obligation Bond Building Fund Financial & Performance Audit Report and explained the details of the audit report for the new members. It is the auditor's opinion that the District complied with the requirements for Measure C and Measure AB proceeds and no internal control deficiencies were identified.

3.6 Update on Lone Hill and Ramona Gymnasium Projects:

Ms. Sparks advised the Committee that bids for construction of the Ramona and Lone Hill gymnasiums are due on October 22, 2015 with award going to the Board for approval on November 4, 2015. Bids were combined for construction of both gymnasiums by one contractor. It is anticipated that construction will begin in December. Authorization for a Request for Proposals for Solar projects is going to the Board on November 4, 2015. This a Measure AB project but additional funding is being sought through Clean Energy Renewable Bonds.

3.7 Budget Update:

Mark Rosson reviewed the Measure C and Measure AB budgets in some detail for the new members. All Measure C projects are completed and closed out. There is no activity on Measure AB projects. Payments to architects and contractor fees will begin in the next month for the gymnasium projects. The project manager, Linik Corporation is in place and there will also be costs shown for their activities. There are still Measure AB funds due to Tilden-Coil for the Bonita Center for the Arts but they will not be distributed until issues with the speaker system in the BCA are resolved.

3.8 Report to the Board:

The Annual Bond Oversight Committee Report to the Board will be presented on November 4, 2015. Roger Hanawalt will represent the Bond Oversight Committee at the Board meeting.

4.0 Future Meeting Dates: Future meetings are scheduled for January 11, 2016.

5.0 Adjournment: The meeting was adjourned at 7:00 pm.